

The Theresa Town Board held a Regular meeting December 9, 2015 at 6:00 p.m. in the Town Office at 215 Riverside Ave. and the following were present:

Steven Marcinkowski	Supervisor
Timothy Busler	Councilmember
Charles Folsom	Councilmember
Pamela Brown	Councilmember
Kevin McCarthy	Councilmember
Kim Delles	Town Clerk
Darren Edgar	Highway Superintendent

Others present: Greg Parmes, Matthew Edgar, Cindy Bartlett, Tracy Bartlett, Alan Drake, Ed Robertson, Sara McGeoch, Zack LaClair, Chris Smith, Ryan Austin & Terry McKeever.

The meeting was called to order by Supervisor Marcinkowski at 6:00 p.m.

Reports received and placed on file:

Town Clerk's & Building & Zoning November 2015 report  
Transfer Site November 2015 report  
Supervisor's November 2015 reports  
Town Justice's November 2015 reports

Res. #82

Motion by: Steven Marcinkowski  
Seconded by: Timothy Busler

**Resolved**, that the minutes of November 4, 2015 be accepted with amendment made to the discussion about the Town Board overseeing all new hires for recreation jobs.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #83

Motion by: Kevin McCarthy  
Seconded by: Pamela Brown

**Resolved**, that the following bills be paid:

General	Voucher #	279-317	\$16,492.16
General O/S		46-55	\$593.90
Highway		197-219	\$69,582.38
Cemetery		23-30	\$1,393.27

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #84

Motion by: Steven Marcinkowski  
Seconded by: Timothy Busler

**Resolved**, that the Town Board accept William Mattingly resignation from the Planning Board, effective December 31, 2015.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Town Board meeting held December 9<sup>th</sup>, 2015 cont'd.

Res. #85

Motion by: Kevin McCarthy  
Seconded by: Pamela Brown

**Resolved**, that the Town Board appoint John O'Driscoll to the Planning Board, effective January 1, 2016 and ending December 31, 2020.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #86

Motion by: Steven Marcinkowski  
Seconded by: Timothy Busler

**Resolved**, that starting January 2016 the Planning Board hold their meetings on the 4<sup>th</sup> Thursday of each month.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #87

Motion by: Kevin McCarthy  
Seconded by: Timothy Busler

**Resolved**, that the Town Board accept Corinne Klepacz's resignation (for purpose of retirement) as Bookkeeper, effective December 31, 2015.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #88

Motion by: Timothy Busler  
Seconded by: Pamela Brown

**Resolved**, that the Town Board appoint Tina Morrison, as Bookkeeper for (15) hours per week at \$13.00/hour.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #89

Motion by: Steven Marcinkowski  
Seconded by: Pamela Brown

**Resolved**, that Brad Millett, Sole Assessor, shall be considered working 62 hours per month and each day shall be based on a six hour day for retirement reporting purposes.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Town Board meeting held December 9<sup>th</sup>, 2015 cont'd.

Res. #90

Motion by: Steven Marcinkowski  
Seconded by: Pamela Brown

**Whereas**, the Town of Theresa legally owns and maintains 1.81 miles of Honey Hill Road, beginning at Moon Lake Road and ending at Sheley Road, that is open to the traveling public, so be it

**Resolved**, that the Town of Theresa add Honey Hill Road to the Local Highway Inventory.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #91

Motion by: Timothy Busler  
Seconded by: Kevin McCarthy

**Resolved**, that the Supervisor be authorized to transfer \$1,720.00 from General Fund Appropriation Contingency Account, A-1990.4, to the following General Fund Appropriation Accounts:

\$1,000.00	Account Clerk, Personal Service, A-1220.43
\$600.00	Town Clerk, Contractual Expense, A-1410.4
\$120.00	Registrar of Vital Statistics, Contractual Expense, A-4020.4

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Discussion:

Al Drake, Jefferson County Legislator, informed the Board that he voted for the 5% increase in the County Budget. He explained that the County Board keeps taking down the fund balance and he feels they cannot continue doing it. He stated that the County is struggling with Revenues and the State keeps pushing unfunded mandates. He thinks revenues are down because of internet sales and the low Canadian dollar.

Mr. Drake also addressed the Board about the increase in the County charge backs for dog control. He said the Towns pay per number of dogs in Town. The Board questioned why the County Legislators set the budget for dog control and the Towns pay for it. The Town Supervisors have been meeting to get the cost under control.

Terry McKeever, Building & Zoning Officer, asked the Board what they would like him to do about (2) burned houses on County Route 46 that have not been cleaned up after (1) year. They are both on the same parcel and are on the tax roll under Joan Trickey, who is deceased. There was no insurance on either house and he has had the women who lives there (in the garage) in court. Attorney Gebo suggested that the Town clean up and add to the taxes. The Tax Collector told the Board that the property is listed for tax sale if not paid by March 2016. The Board directed Mr. McKeever to get an estimate to clean up the property and get back to them.

Ed Robertson read an (8) page letter on the Indian River & Lakes Quality Project Update (see attached) which explains the pollution problem, what is being done and what can be done to save the Lakes and River. He suggested the Town Board create a working committee made of a representative from the Town Board, Planning Board, Zoning Board of Appeals plus the Enforcement Officer and the Town Supervisor to start putting together an update of Town regulations that relate to the water quality of our river and lakes. Also, the Indian River Lakes Conservancy is willing to help with resources and consultants.

Town Board meeting held December 9<sup>th</sup>, 2015 cont'd.

Res. #92

Motion by: Steven Marcinkowski  
Seconded by: Kevin McCarthy

**Resolved**, that the Town Board create a Committee comprised of (1) member each from the Town, Planning and Zoning Boards to meet and start putting together an update of the Town of Theresa Regulations that relate to the water quality of the river and lakes in Theresa.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Discussion:

Terry McKeever talked to the Board about the dump off Sweet Point Road that the Indian River Lakes Conservancy partially owns. He said that the dumping is still happening and that he had gotten permission from Leonard Countryman for the Conservancy to place a fence on his property. Mr. Robertson said the Conservancy latest position was to determine the property lines and put a fence up to stop the dumping.

The Board was advised that a mining permit was issued by the NYS DEC to Meeks Trucking & Plowing.

Supervisor Marcinkowski discussed Abandoned Cemeteries Town Laws on mowing (6) old cemeteries in the Town. The Town crew will be advised to mow less than is being done now, maybe 1 or 2 times per month. Town Law reads that they need to be mowed at least (3) times a year.

Town Clerk, Kim Delles, advised the Board that her computer is still running on Windows XP and could maybe be a security risk.

Res. #93

Motion by: Kevin McCarthy  
Seconded by: Pamela Brown

**Resolved**, that the Town Board authorize the Town Clerk to purchase a new computer and hire a Computer Tech to switch all data over to the new one.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #94

Motion by: Steven Marcinkowski  
Seconded by: Timothy Busler

**Resolved**, that the Town Board hold a meeting on December 30<sup>th</sup>, 2015 at 9:00 a.m. to audit for payment any unpaid bills and for whatever other business there may be to transact.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Discussion:

Sarah McGeoch, Recreation Director, introduced her winter employees (Chris Smith, Zack LaClair & Ryan Austin) to the Town Board. The boys have all worked at the rink in the past. The Board reminded them no hockey during open skate and any trouble makers need to be sent home or banned if repeat offenders. Superintendent Edgar asked the boys to shovel all exit doors when possible.

Sarah McGouch was reminded to turn over all money (raised through fundraisers) to the Progress Group by next week.

Town Board meeting held December 9<sup>th</sup>, 2015 cont'd.

Res. #95

Motion by: Steven Marcinkowski  
Seconded by: Pamela Brown

**Resolved**, that the Town Board go into Executive Session at 8:00 p.m. to discuss a personnel issue and legal issue.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #96

Motion by: Steven Marcinkowski  
Seconded by: Kevin McCarthy

**Resolved**, that the Town Board end Executive Session at 8:15 p.m.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #97

Motion by: Steven Marcinkowski  
Seconded by: Kevin McCarthy

**Whereas**, the Town Board did not receive a letter of resignation from Corinne Klepacz, and be it  
**Resolved**, that the Town Board rescind Resolution #87.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Res. #98

Motion by: Steven Marcinkowski  
Seconded by: Kevin McCarthy

**Resolved**, that the meeting be closed at 8:17 p.m.

VOTE: Mr. Busler – aye, Mr. Folsom – aye, Mrs. Brown – aye, Mr. McCarthy – aye,  
Mr. Marcinkowski – aye. Motion carried.

Respectfully submitted,

Kim A. Delles  
Town Clerk