

The Theresa Town Board held a Regular meeting April 13, 2016 at 6:00 p.m. in the Town Office at 215 Riverside Ave. and the following were present:

Steven Marcinkowski	Supervisor
Timothy Busler - absent	Councilmember
Charles Folsom - absent	Councilmember
Kevin McCarthy	Councilmember
Danielle Rajner	Councilmember
Kim Delles	Town Clerk
Darren Edgar	Highway Superintendent

Others present: Greg Parmes, Janet Ainsworth, Jerry Ainsworth, Rick Nuijens, Ed Robertson, Tom Petrie, Sara McGeoch & Shookie Millett.

The meeting was called to order by Supervisor Marcinkowski at 6:01 p.m.

Reports received and placed on file:

Town Clerk's & Building & Zoning March 2016 report
Transfer Site March 2016 report
Supervisor's March 2016 reports
Town Justice's March 2016 reports

Res. #23

Motion by: Steven Marcinkowski
Seconded by: Kevin McCarthy

Whereas, Resolution #18, dated March 9, 2016, incorrectly appointed Tina Morrison as Theresa Registrar but should have read **Deputy** Theresa Registrar, now be it **Resolved**, that the minutes of March 9, 2016 be accepted as read with amendment made to Resolution #18.

VOTE: Mr. Busler - absent, Mr. Folsom - absent, Mr. McCarthy - aye, Mrs. Rajner - aye,
Mr. Marcinkowski - aye. Motion carried.

Res. #24

Motion by: Kevin McCarthy
Seconded by: Danielle Rajner

Resolved, that the following bills be paid:

General	Voucher #	85-123	\$18,931.62
General O/S		6-13	\$833.94
Highway		46-72	\$24,669.44
Cemetery		2-4	\$582.67

VOTE: Mr. Busler - absent, Mr. Folsom - absent, Mr. McCarthy - aye, Mrs. Rajner - aye,
Mr. Marcinkowski - aye. Motion carried.

Discussion:

Janet Ainsworth, Planning Board Secretary, told the Board that she has been paid \$30.00 per board meeting and it was in the minutes that she should be getting \$60.00 per meeting. She would like the back pay for all the meetings. Supervisor Marcinkowski explained that a typing error had occurred in the January 2015 and 2016 minutes. The prior secretary received \$60.00 per meeting because she was also a Board member. Mr. Marcinkowski stated that when he was Planning Board Chairman it was agreed upon between he and prior Supervisor Coolidge to ask a Board Member to be Secretary, to save money. Mrs. Ainsworth told the Board that she had spoke to prior Supervisor Clint Coolidge and he does not remember it that way. Mrs. Ainsworth stated that the Town has set a precedent back when they reimbursed a Zoning Board Secretary who was suppose to be paid \$60.00 instead of \$50.00. Supervisor Marcinkowski showed the

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Board and Mrs. Ainsworth the minutes dated February 12, 2014 appointing her and stating that the pay for a non-Board Member Secretary to be set at \$30.00 per meeting. Also, that she had agreed to do the job for \$30.00 per meeting. Mrs. Ainsworth told the Board that Town Clerk Kim Delles had called her and told her the pay was \$60.00 at first. Mrs. Delles stated that she would not have told her that and then turn around and write a resolution for \$30.00 per meeting. Mrs. Ainsworth told the Board that she pays for all the mailings out of her pocket and the job is worth more than \$30.00. Her job duties includes doing an agenda, minutes, vouchers etc. Councilmember McCarthy thought the Board should go into executive session to discuss but Councilmember Rajner said that executive session was not warranted. Mr. Ainsworth told the Board that they should draft up a memo so everything is clear and it would save the Board in the future. He felt that the Board was bound to the resolution and the amount stated in it. The Board tabled the talk at 6:25 p.m. for later on in the meeting.

Res. #25

Motion by: Steven Marcinkowski

Seconded by: Danielle Rajner

Resolved, that Brad Millett, Sole Assessor, shall be considered working 62 hours per month and each day shall be based on a six hour day for retirement reporting purposes.

VOTE: Mr. Busler - absent, Mr. Folsom - absent, Mr. McCarthy - aye, Mrs. Rajner - aye,
Mr. Marcinkowski - aye. Motion carried.

Discussion:

Shookie Millett, Assessor, updated the Board on the following:

- *He will be sending out change of notices the 1st week of May.
- *1,500 pictures are now on the computer that were not put on from the 2013 revaluation.
- *Caskinette's grievance from 2013 was settled in court. No interest will be charged to the Town on the refunds and his Attorney was used to save cost for the Town.

Scott Booth gave the Board a new fee schedule for the cemetery, with increases across the board. Mr. Booth and Councilmember Rajner will be doing the interviews to hire a new cemetery groundskeeper.

Superintendent Edgar updated the Board on the Highway Dept:

- *Highway men picking up garbage this week.
- *Have been working on ballfields and painting trucks.
- *Transfer Site employee Dave Wilson has been working with the Highway on occasion.

The Board granted permission to Lia Call to hold the 2nd annual Backpack Run in Theresa.

Rotary & Progress Group are purchasing bleachers for the ballfields and would like to use the Town's Tax Exempt letter. Supervisor Marcinkowski spoke with the Association of Towns and they do not have a big issue with it. The Rotary and Progress Group would give a donation to the Town and then the Town will pay the bill.

Sarah McGeoch, Recreation Director, told the Board that baseball practice has started. (3) coaches have volunteered to work on the fields.

Mr Parmes told the Board that the Progress Group would like to sell concessions (hotdogs, chips, candy etc.) at the ballgames.

Ed Robertson, Planning Board Member, updated the Board on the progress the Committee has made on the new regulations for septic systems:

- *Committee is crafting an ordinance to comply with NY Code
- *Indian River Lakes Conservancy has paid for the Consultants
- *Committee is preparing generic designs for the challenging conditions of Theresa
- *It will be widespread in the Town without over burdening homeowners
- *Triggers for septic system test will include change of title, building permit, change of use, new construction

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Septic System proposed regulations discussion cont'd.:

Mr. Robertson ask the Board to hold an informational Public Hearing on June 3rd at the firehall. The Board agreed to publish Public Hearing and to put new proposed ordinance on the website by April 25th.

Rick Nuijens, Planning Board Chairman, suggested to the Board that they speak with the Town Attorney on the pay for the Planning Board Secretary. Also, wait to have all (5) Board Members present to make their decision. Mr. Robertson, Planning Board Member told the Board that Mrs. Ainsworth does a fabulous job.

Res. #26

Motion by: Steven Marcinkowski
Seconded by: Kevin McCarthy

Resolved, that the Town Board table the resolution for pay for the Planning Board Secretary until next meeting.

VOTE: Mr. Busler - absent, Mr. Folsom - absent, Mr. McCarthy - aye, Mrs. Rajner - aye,
Mr. Marcinkowski - aye. Motion carried.

Res. #27

Motion by: Kevin McCarthy
Seconded by: Danielle Rajner

Resolved, that the Town Board go into Executive Session at 7:25 p.m. to discuss (2) Notice of Claims received.

VOTE: Mr. Busler - absent, Mr. Folsom - absent, Mr. McCarthy - aye, Mrs. Rajner - aye,
Mr. Marcinkowski - aye. Motion carried.

Res. #28

Motion by: Steven Marcinkowski
Seconded by:

Resolved, that the Town Board end Executive Session at 7:37 p.m.

VOTE: Mr. Busler - absent, Mr. Folsom - absent, Mr. McCarthy - aye, Mrs. Rajner - aye,
Mr. Marcinkowski - aye. Motion carried.

Discussion:

Councilmember Rajner suggested that the Town Clerk email the Board Members the unofficial minutes to review before the meetings. Councilmember McCarthy and Supervisor Marcinkowski agreed it would make it easier than reviewing the night of the meeting.

Res. #29

Motion by: Steven Marcinkowski
Seconded by: Danielle Rajner

Resolved, that the meeting be closed at 7:45 p.m.

VOTE: Mr. Busler - absent, Mr. Folsom - absent, Mr. McCarthy - aye, Mrs. Rajner - aye,
Mr. Marcinkowski - aye. Motion carried.

Respectfully submitted,

Kim A. Delles
Town Clerk